

TOWN OF JERUSALEM, NEW YORK
Department of Code Enforcement and Administration
3816 Italy Hill Rd.
Jerusalem, New York 14418
Telephone No.: (315) 595-2284
Fax No.: (315) 305-3507
Email: ceo@jerusalem-ny.org
Website: www.jerusalem-ny.org

Office:
Date Received:
Tax Map #:
Fee: \$ Paid
BP: #
Approved Denied

DOCKING & MOORING APPLICATION

1. Contact Information:

(Type or clearly print)

Property Owner:

Mailing Address:

Phone Number:

Email:

Applicant Name:

Mailing Address:

Phone Number:

Email:

Applicant is:

Owner Agent Architect Builder Contractor

Contractor Name:

Address:

Phone Number:

Email:

2. Property Information:

Address of project:

Linear feet of lakefront:

Number of existing permanent and/or temporary docks:

Total square footage of existing permanent and/or temporary docks:

- ❖ Please understand that the amount of docks allowed on a property is determined by the linear feet of lakefront. Please ensure that your survey contains such information to allow the Code Enforcement Officer to make an accurate determination.
- ❖ Common activities that do **not** require ToJ permit include:
 - Temporary anchoring where a boat is not attached to an in-place or fixed mooring facility
 - The relocation, replacement or rearrangement of floating facilities such as docks, ramps, walkways and anchoring devices.
 - The ordinary maintenance and repair of facilities such as repainting, re-driving piles or replacing boards on docks. Ordinary maintenance does not include substantial reconstruction or restoration involving 50% or more of an existing facility.

3. Project information:

Nature of work:

New Construction Substantial reconstruction Addition Change in use

Detailed description of project:

Will this dock have a boat station? Yes No

Will the boat station have a roof? Yes No

If yes provide detailed plans and elevation drawings.

Total square footage of new dock and mooring facility:

Estimated cost of work: \$

4. Required Documentation:

Survey – A survey that clearly illustrates the littoral rights lines (a.k.a. water rights lines) shall be submitted to the Code Enforcement Officer for review and shall be certified by a land surveyor or a registered design professional. The requirement for a survey will be waived by the Code Enforcement Officer if the proposed activity is a replacement of an existing facility, which the proposed construction shall occur in the same location and the new facility built in the same size.

Construction Documents – A detailed sketch of the proposed facilities with all dimensions shown to indicate the location and extent of work. For proposed boat stations, such dimensions shall include height of structure and pitch of roof. Construction of nonresidential docks and moorings shall be prepared, signed and sealed by a registered design professional licensed in the State of New York.

5. Answer the following questions:

(All questions must be answered or application will not be processed.)

1. Has Applicant determined location of the Property's Water Rights Lines? Yes No
2. Will the proposed dock be located at least 10 feet from the property's Water Rights Lines? Yes No
3. Have all owners, lessees, occupants, easement holders and all other persons or entities with a legal or beneficial interest in the property been notified of this application? Yes NO

6. **Affirmation:** All information supplied in this application is true to the best of my knowledge and belief. I understand and agree that all work will conform to all applicable local and state code requirements. Permission is hereby granted to the Code Enforcement Officer to enter the property as frequently as reasonably necessary to inspect the project for compliance with the submitted plans, the Uniform Code and the Municipal Code of the Town of Jerusalem.

Applicants Signature:

Date:

NOTE:

- ❖ The Town of Jerusalem shall not be responsible for any part of the structure below water.
- ❖ It is the responsibility of the owner, applicant, contractor or agent to determine the property's Water Rights Lines.
- ❖ NYSDEC Permits may be required. Please contact the NYSDEC's region 8 Avon office at (585) 226-2466 or via email at region8@gw.dec.state.ny.us to ascertain if such permits are required for your project.
- ❖ As a result of the issuance of a Building Permit, the Town Assessor is notified. The assessor will visit the site periodically during construction to judge the percent of completion. This completed percentage is added to the roll annually, and the Owner of Record will be notified of any change each year until the project is judged complete.