

REQUEST FOR PROPOSALS
TOWN ATTORNEY SERVICES

The Town of Jerusalem seeks an attorney or legal firm to provide municipal attorney services to the Town effective January 1, 2027.

Interested individuals or firms should have at least three years of experience in providing written and verbal legal opinions on subjects including, but not limited to, interpretation of regulations concerning municipal planning and zoning, code enforcement and assessment review; review of municipal services contracts and bid documents; municipal employment practices and labor relations; drafting and review of local laws, interpretation of FOIL requirements, and provision of general legal advice.

Interested candidates/firms should submit written information on their proposed approach to the provision of these services, their credentials, years of experience, a listing of other municipal clients, their fee structure, their average response time, and two samples of written opinions, redacted as necessary. Six copies of this information should be submitted to the Town Clerk by August 21, 2026. Electronic submittal is acceptable